Edmonton String Players Association
Board Meeting Minutes - Sept 21, 2026 1745

Type of Meeting: Board Location: Hybrid

Attendees:

Vanessa Kay, President
Jayme Hack Secretary
Kendall Busse, Volunteer Coordinator
Ashely
Dan
Gavin
Lenai

Carrie Mitchell, Casino Co-Chair
Michael Mitchell, Casino Co-Chair

Joe
Jiyun
Paula

Online :
Jessica Gagné, Treasurer
Kateline
Karen Hipson, Administrator

Annette
Zendell

Call to order: 17:48

Approval of minutes of July 29, 2026 meeting

- Motion to approve Jayme
- Seconded Vanessa-Passed

Approval of Agenda

-Motioned Carrie, Approved Vanessa Passed

President's Report (Vanessa Kay)

-Associate member-no fees.

Treasurer's Report (Jessica Gagne)

- Current Funds:
  - General Operating Account Balance:
  - Casino Account Balance
  - E-transfer:

Business

A) Rehearsal logistics - checking in

-Discussion: Who is using the front door? Lock or unlock?

B) Conductor and assistant roles

-Miriam and Sarah, conductors
-Theron, assistant conductor
-Student assistant, $25/hour
Motion to add the student assistant position (Carrie, seconded by Vanessa)
Vote passed.

New Business

A) Casino volunteer updates and next steps (Carrie, Mick)

Advisor Jodi Hutscal, contract signed.
16 volunteers.
REQUIRE alternate GM by the end of Sept.
Night manager at the end of day 2 responsible for returning paperwork.
Stand alone email for Casino sign up in the next week.

B) Year End and Members' Audit

Volunteers required for financial audit. 1 evening. 2 volunteers.
To be communicated.
Hire accountant to file statement prior to audit.
Motion to hire Marvin- proceed as per exec.

C) Bring a Friend Day – October 5

Orchestra one primary target
Karen to contact Jayme re: info graphic.
Second Bring a friend day in the New Year/Spring.

D) Student and Ensemble Pictures

- Photos formal/informal.
- Photographer selection: See who's available, go from there.
- Dates/timelines: Not the end of the year.

E) Tote Bags

- Discussion as a potential marketing expense
- Preferences: Cotton, not plastic.
- No color preferences noted.

Motion to approve up to $1200 to provide tote bags. (Vanessa, seconded by Jayme) Passed by vote.

Other business

Inquiry about double bass rental for a parent volunteer to support orchestra
Action: Dan Davis will research instrument rental costs and follow up with the board.

Next meeting

- Date of next Meeting – Monday, October 26, 2026, 5:45pm

Meeting adjourned at 18:22