Edmonton String Players Association
Special Members' Meeting – May 11, 2026

Attendees:

Board:

Amy Archibald, President
Ryan Heit, Treasurer and Volunteer Coordinator
Vanessa Kay, Secretary
Margaret Usko, Fundraising Director
Liliana Filipoiu, Events and Social Media Director
(Regrets: Karen Kawulka, Vice President)

Members:

Jaimie
Kathy
Jessica
Shiela
Kendall
Elizabeth
Michael
Carrie
Kateline

Admin – Karen Hipson

1. Opening and Call to Order.

- Amy Archibald called the meeting to order at 6:17pm
- Amy noted that the purpose of this special members' meeting is voting members onto the board for 2026-*2027*, as well as to provide some updates about rehearsal locations.

2. Roll Call / Quorum.

- Quorum was established, and attendance taken.

3. Election of Executive Officers and Directors

- Amy outlined the requirement for the ESPA to have a volunteer Board of Directors to operate as a registered non-profit.
    - As a governance board, roles are not onerous. The society's contractor, the Registrar, does most administration and manages day to day operations.
    - ESPA bylaws require 6 board meetings over the year, which may be anytime, in person or online. Serving as a director covers volunteer requirements for the term.
- Amy provided an overview of director roles and invited nominations for each.
    - Ryan noted that key tasks of the Treasurer include signing cheques, CRA filings, working with the Registrar to organize the volunteer audit, and transferring funds from one account to another monthly. Bookkeeping is done by the Registrar
    - The Casino Chair role maintains a spreadsheet, emails for casino volunteers, and coordinates volunteer shifts. A key task is circulating a spreadsheet of timeslots for

volunteers, then reconfirming a week ahead. ESPA's upcoming Casino date is Nov 29-30, 2026 at Pure Casino Edmonton.
    - The Social Media Coordinator role involves This role is taking and posting videos and media, and arranging advertising and communications.
- Elections:
    - President - Amy nominated Vanessa Kay. Ryan seconded. All in favour. Elected.
    - Vice President – no nominations (*vacant)*
    - Secretary - Vanessa nominated Jamie Hume. Amy seconded. All in favour. Elected.
    - Treasurer - Amy nominated Jessica Gangé, Ryan seconded, All in favour. Elected.
    - Fundraising Director - Margaret nominated Kateline Hladky. Vanessa seconded. All in favour. Elected.
    - Casino chair - Vanessa nominated Mick and Karen Mitchell. All in favour.
    - Volunteer coordinator - Vanessa nominated Kendall Busse. Amy seconded. All in favour. Elected.
    - Social Media Coordinator – *vacant* (no nominations).
        - Liliana may be willing to resume this role if her child continues in orchestra
    - Member at Large - Kathy Walters nominated herself. All in favour. Elected.
- Amy welcomed the incoming 2026-2027 ESPA Board, as follows:
    - President: Vanessa Kay
    - Vice-President: currently vacant
    - Secretary: Jayme Hack
    - Treasurer: Jessica Gagné
    - Director / Casino Chair: Carrie Mitchell
    - Director / Casino Co-Chair: Michael Mitchell
    - Director / Fundraising Chair: Kateline Hladky
    - Director / Volunteer Coordinator: Kendall Busse
    - Director: Kathy Walters

4. Concert Location Update

- Ryan updated that future concert locations will be at Robertson Wesley church, which provides stands and chairs. This will make volunteer coordination for concerts easier.

5. Rehearsal Location Update

- Karen noted that the new owners of the Ascension church building (Faith Nation church) plan to clean and renovate the building. They support our continued tenancy for the year ahead with current rent, with all programming moving to Mondays.
    - Consolidated Monday programming and scheduling is still to be confirmed.

6. Finance Transition for the 2026-2027 Term

- Amy motioned that outgoing board members Amy Archibald, Ryan Heit, and Karen Kawaulka be removed from signing authority at Servus Bank, and that incoming board members Jaimie Hume and Jessica Gangé be added. Ryan seconded. All in favour. Passed.

7. Adjournment

- Amy adjourned the meeting at 6:46 AM.