Edmonton String Players Association
Board Meeting Minutes - Nov 3 2025, 6:45pm

Type of Meeting: Board Location: Ascension Church

Attendees:
Amy Archibald, President
Vanessa Kay, Secretary
Ryan Heit, Treasurer and Volunteer Coordinator
Karen Kawulka, Vice President

Regrets:
Liliana Filipoiu, Events and Social Media Director
Margaret Usko, Fundraising Director
Karen Hipson, Administrator

Call to order: 6:57 p.m. Quorum confirmed.

Approval of minutes of October 6 meeting

- Amy motioned to approve the minutes. Ryan seconded. All in favour. Approved.

Approval of Agenda

- Amy motioned to approve the agenda. Karen seconded. All in favour. Approved.

Treasurer's Report (Ryan Heit)

- Current Funds:
  - General Operating Account Balance:
  - Casino Account Balance:

- Upcoming Audit
  - Volunteers have been recruited. Scheduling is in progress.

Old Business

A. Concert Venue Options – Replacing McDougall Church for 2026-27

- Volunteers have been assigned to look into concert venue options and will report back.

B. Fundraising schedule (update from Margaret submitted by email)

- Margaret will email members this week with Fundscript order instructions. She is making a poster.
- Orders from members will be due on November 20, allowing Margaret to submit the order and distribute gift cards the week of December 8 to 11.

C. Social Media Update Model and Advertising Website Updates (Liliana Filipoiu)

- No update received.

ACTION: Amy will reach out to Liliana to request an update for the December meeting.

D. Purchasing Chairs before November 2025 update

- Karen H has purchased 16 chairs and dropped them off at Ascension Church.
- Sarah has asked for a conductor's stool. She will purchase one and request reimbursement.

New Business

A. Volunteer Coordinating plan (Ryan Heit)

- Volunteers are focused on exploring concert venues.

B. Communications Planning for January Bring a Friend Day (Week of January 19)

- Discussion: it would be best for information to come directly from conductors. The relevant ensembles are: Orchestra 1, the Adult orchestra, and Fiddlinists.

ACTIONS: Liliana to manage a social media post about this in December
Amy will contact Miriam and Jarred to ask them to email information to students.

Other business

- January concert preparations:
  - Preparations are mostly complete. Karen H. will organize moving music stands.
  - Board members may need to arrive early for logistics.

ACTION: Ryan will solicit a volunteer to be an MC for the January concert.
Ryan will check in with Karen H about anything else that needs to be prepared.

Next meeting

- Date of next Meeting – December 1: 7:30pm over Zoom

Meeting adjourned at 7:18 p.m.